# ADMINISTRATIVE NOTES

# U.S. GOVERNMENT PRINTING OFFICE SUPERINTENDENT OF DOCUMENTS LIBRARY AND STATUTORY DISTRIBUTION SERVICE

# VOL. 2. No. 14

DECEMBER 1981

### HOLIDAY GREETINGS

With the pleasant prospect of a New Year, your many friends at the Government Printing Office hold you in their thoughs, and wish to all who work in Depository Libraries and who use Government publications: A Happy Holiday Season and May 1982 Be Our Best Year Yet!

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## OUR NEW SUPERINTENDENT OF DOCUMENTS

On December 7th, 1981, Public Printer Danford L. Sawyer, Jr., selected Mr. William J. Barrett as the new Assistant Public Printer (Superintendent of Documents). The former Superintendent of Documents, Mr. Carl A. LaBarre, has recently retired.

Mr. Barrett came to the Government Printing Office in 1971 from the position of Staff Assistant to the Secretary of the Navy. He served successively as GPO's first Administrative Officer, establishing what was to become the Office of General Services, and was Director of General Services. He also served as Special Projects Officer under former Superintendent of Documents, Mr. Wellington H. Lewis. On November 24, 1974, he was appointed as Deputy Assistant Public Printer (Superintendent of Documents). He is a member of and served as Secretary of the Interagency Council on Printing and Publications Services.

Articles by Mr. Barrett have appeared in LIBRARY JOURNAL, WILSON LIBRARY BULLETIN, DOCUMENTS TO THE PEOPLE, and SPECIAL LIBRARIES. He has spoken to annual meetings of the American Library Association, American Association of Law Libraries, Special Libraries Association, Federal Library Association, and Medical Library Association.

A native of Rhode Island, Mr. Barrett spent much of his youth in Boston, Massachusetts. He has been a newspaper columnist, radio announcer, and Golden Gloves Boxing Champion. He and his wife Betty have six children and reside in Alexandria, Virginia.



#### ON CHANGING YOUR CENSUS SELECTIONS

A few libraries have contacted the Library and Statutory Distribution Service to say they would like to change their selection of Census material. Nothing could be more easily done. Since the new printouts have just been received by depository libraries, all that needs to be done is to circle the item number in question and note the letter Y or N that appears beside it. If you wish to change a "Yes" to a "No," draw a line through the Y and print an N beside it. To add an item, just reverse the procedure.

#### BIENNIAL REPORT IS COMING!

The Biennial Report is at the printers and will be distributed early in 1982. It will not be due for return by depository librarians until March 1, 1982. It contains a lot of new questions and should produce some very valuable planning information for the Depository Library Program.

#### CONFIRMATION OF CLASS NUMBER FORMS

Many librarians have requested additional "Confirmation of Class Number" forms. These forms are currently being revised. If you have any suggestions or comments on the form, please contact the Classification Specialist, Carol Watts, at (703) 557-1642 sometime before January 15, 1982.

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#### 1981 SERIALS SUPPLEMENT

The MONTHLY CATALOG OF UNITED STATES GOVERNMENT PUBLICATIONS, SERIALS SUPPLEMENT 1981 was distributed on shipping list 16,718, 12-15-81.

The majority of titles have been recataloged according to the New AACR-2, with name headings checked and re-established, as well as series reevaluated against the new rules. Also, OCLC records were checked, updated, and some titles recataloged as monographs. Eight months of cataloging time went into the preparation of this landmark issue. It holds many significant changes; so study it carefully.

Work has now begun on the 1982 SERIALS SUPPLEMENT. Many titles are being discontinued, prices changed, and numerous classes changed as well. We hope to be able to issue the 1982 SERIALS SUPPLEMENT between the January and February issues of the MONTHLY CATALOG.

